



My Junna, LLC
4700 Reed Road, Suite J
Columbus, Ohio 43220
www.myjunna.com
(866) 492-7288

Statement of Work and Fee Schedule

Version 1.7
July 1, 2020

Presented by:
Shanna Huber, Owner

Statement of Work

The Statement of Work is entered into as the effective date by and between My Junna, LLC, as an Ohio Limited Liability Company (My Junna), and "Client". Client acknowledges and agrees it will abide by this agreement. As Junna Care provides updates the current version may change and shall be incorporated herein.

1. **Services:** My Junna shall provide the following product features and services to support the Client's authorized and licensed use of the Application. The Statement of Work includes the following.
 - a. **Home Page "Dashboard":** To include daily, weekly and monthly hours worked, number of clients, number of tasks and overdue tasks.
 - b. **Client Page:** To include clients, case notes, map view, face sheet, problems list, medications, care providers, family members, expenses, and mileage. Includes assessment area and communication area.
 - c. **Partner Page:** To include list of partners, ability to add and delete partners, give star ratings, link to partners website, link to phone number, track main contact's information. Preferred partners who pay a subscription will be differentiated in color and will already be set in the system. Client will not be able to remove the preferred partners, but Client will have the ability to change the star rating.
 - d. **Facilities Page:** Ability to add any facility and give ratings to facilities. Includes key search words.
 - e. **Calendar Page:** Basic calendar with tasks and appointments setting, including automatic sync to Google Calendar.
 - f. **Task Page:** To include tasks that are up and coming, working on, overdue and completed. Ability for admin to assign tasks to other users.
 - g. **Files Page:** Ability to create folders and add files as well as receive file uploads from external clients.
 - h. **Invoices Page:** Ability to view and create invoices as well as sync invoices with QuickBooks.
 - i. **Time:** Ability to run report for payroll purposes or track employee time.
 - j. **Customized Forms:** For an added fee, My Junna will create Client form for use withing the system.
 - k. **Settings:** Create accounts, user management, rates, invoice and company settings.
2. **Support Services:** My Junna shall provide client with support services for My Junna software which will include: standard help desk requests help@myjunna.com. Responses are guaranteed within 2 business days and My Junna shall take prompt action to commence repairs or fixes that may take longer than two business days.
3. **Customization:** Requests for customization are billed out at \$125 an hour. Estimates will be provided and approved by client before any custom work is done.

4. Fees and Payment Terms:

- A. Client agrees to pay Junna according to the schedule stated herein and according to the terms and conditions contained in the Master Service and License Agreement.
- B. Upon execution of the credit card authorization form, My Junna will charge Client's credit card and mark it as "Active" within the Client's account at the time of billing for all fees and charges.
- C. If Client's "Active" credit card is declined for any reason at the time of billing, Client will be charged a \$50 late fee to My Junna plus interest on any past due amounts until paid at the lesser of 1.5% per month or highest amount permitted by applicable law. No services will be delivered to Client when any payment by Client is in default. Client will be responsible for all taxes, fees and other charges that may be assessed against Client in connection with payment of fees to Junna for services provided to Client hereunder
- D. No services will be delivered to Client when any payment by Client is in default. Client will be responsible for all taxes, fees and other charges that may be assessed against Client in connection with payment of fees to Junna for services provided to Client hereunder.
- E. In the event additional labor and/or services are performed by Junna and/or its subcontractors, My Junna will charge for its time at its then – currently hourly rate for such services.

<i>Item description</i>	<i>Cost</i>
"Set-up Fee"	Standard My Junna Portal Software as a Service, set up and unlimited training and import of data that will transfer with similar fields \$199.
"Usage Fee"	\$89 for the first user/admin per month \$59 every user after the first user/admin per month Enterprise edition for over 20 users (ask for special pricing) There is no charge to add relatives. Users will be re-evaluated monthly.
"Payment Terms"	Monthly on the first day of the month following the signed agreement.
"Forms Fee"	Customized forms are a one-time fee of \$50 per page. Edits to the page are \$30 per page. Signature on each form is a one-time fee of \$40 per signature.
"Storage Fee"	Up to 50GB at no charge. Over 50GB is an additional \$15 per month for each additional 50GB. Example: 99GB = \$15 per month 100-149 GB = \$30 per month 150 – 199 GB = \$45 per month, etc.